

## APPROVED MINUTES

Regular Meeting of the Board of Trustees  
Placerville Union School District  
Placerville, California 95667  
Wednesday, September 21, 2011

### Regular Meeting

#### 1.0 Call to Order

President Parker called the Regular Meeting of the Placerville Union School District to order at 5:32 p.m.

#### Roll Call

##### Members Present:

Debbie Akin  
Misty diVittorio  
Robin Lyons  
Sean Martin-Absent  
Karen Parker

##### District Personnel:

Dr. Nancy Lynch, Secretary to the Board/Superintendent  
Shana Hardy, Administrative Assistant  
Donna Bazett, Director of Special Programs  
Natalie Miller, Principal Sierra School  
Patrick Paturel, Principal Schnell School  
Matt Smith, Principal Markham School

#### 2.0 Opportunity for Members of the Public to address the Board concerning items on the Closed Session Agenda

No members of the public addressed the Board concerning items on the Closed Session Agenda.

#### 3.0 Closed Session

4.0 The Board Members adjourned to Closed Session at 5:32 p.m.

#### 5.0 Regular Meeting

President Parker reconvened the Regular Meeting at 6:35 p.m.

#### 6.0 Flag Salute

Member Akin led the flag salute.

#### 7.0 Announcement of Action Taken in Closed Session

Member diVittorio moved to approve a 6 month unpaid medical leave of absence for Rhonda Reeves. Member Lyons seconded this motion and it passed unanimously.

Member Akin moved to approve Resolution No. 09-11-01; dismissal of employee # 937. Member Lyons seconded this motion and it passed unanimously.

8.0 Approval of the Agenda

Member Lyons moved to approve the Agenda as presented. Member Akin seconded this motion and it passed unanimously.

9.0 Recognition of School Related Organizations

Daniel O'Connor, P.E.E.A. Representative.  
Others: Approximately 30

10.0 Commendations and Recommendations

Spotlight on Success- Sierra's Garden program. Susan Mault and Jayne Stoffan, both teachers at Sierra School and some of their students made a presentation to the Board on the Sierra Garden. The students shared some homemade salsa that was made out of vegetables from their garden.

11.0 Reports:

11.1 Markham Student Board Representative Report-Diane Schmidt, Leadership Advisor introduced the Markham Student Body Officers for the 2011-2012 School Year.

11.2 Financial Update-Jennifer Fusano was unable to attend the Board meeting. The Board moved item 16.1, 2010-2011 Unaudited Actuals, from General Business to Reports. Jennifer Fusano presented an overview of the 2010-2011 Unaudited Actuals via the phone. Member diVittorio moved to approve for certification the 2010-2011 Unaudited Actuals. Member Akin seconded this motion and it passed unanimously.

11.3 Enrollment Report

11.4 Principal's Report

11.5 P.E.E.A. Report

12.0 Consent Items

12.1 Approval of Minutes: 8/17/2011

12.2 Contracts

12.3 Personnel Report

12.4 Warrants: Batch Nos. 1110 & 2010-2019

12.5 Acceptance of Donations

12.6 2011-2012 Class Size Reduction Application

Member Lyons moved to approve the Consent Items as presented. Member Akin seconded this motion and it passed unanimously.

13.0 Public Comment

No members of the public addressed the Board concerning items not on the Regular Board meeting agenda.

14.0 Instruction

14.1 Approval of Nonpublic School and Nonpublic Agency Special Education Placements

Member Akin moved to approve the Nonpublic School contract placements. Member diVittorio seconded this motion and it passed unanimously.

14.2 School Testing Results (STAR)

Dr. Nancy Lynch, Superintendent and Donna Bazett, Director of Special Services, presented a PowerPoint presentation on the 2011 STAR results, 2011 Growth Academic Performance Index (API) Reports and 2011 Adequate Yearly Progress (AYP) Reports.

14.3 Annual Title 1 Report to the School Board

The Board received for information and review the Annual Title 1 Report from each school as presented by Donna Bazett, Director of Special Services.

The Board took a recess from 7:52 pm – 8:01 pm

14.4 Goals Report Work Plan-Natalie Miller, Sierra School Principal

Natalie Miller, Principal of Sierra School, presented in written form and orally her school's Work Plan for accomplishing the established Board Goals & Objectives for 2011-2012.

15.0 General Organization

15.1 Emergency Preparedness Plans for 2011-2012

Member Lyons moved to adopt the Emergency Preparedness Plans for Schnell School, Sierra School, Markham School, Transportation Department and the District Office for 2011-2012. Member diVittorio seconded this motion and it passed unanimously.

15.2 Annual Review of Intradistrict Open Enrollment (BP 5116.1)

The Board received for information and annual review BP 5116.1 Intradistrict Open Enrollment. Member diVittorio moved to approve the Intradistrict Open Enrollment Board Policy. Member Akin seconded this motion and it passed unanimously.

15.3 First Reading March 2011 Board Policy Updates

Member Akin moved to approve for first reading the Board Policy Updates for March 2011 as presented. Member Lyons seconded this motion and it passed unanimously.

15.4 Approval of Revised Job Description for Skilled Maintenance Groundsperson

Member Akin moved to approve the revised job description for Skilled Maintenance Groundsperson. She added she liked the District's practice of revising job descriptions as the positions become vacant. Member diVittorio seconded this motion and it passed unanimously.

15.5 Member Akin and Member Lyons Report on Communication Protocol

Member Akin and Member Lyons shared with the Board the new Written Correspondence Protocol they developed. Member Akin moved to adopt the new Written Correspondence Protocol as presented. Member Lyons seconded this motion and it passed unanimously.

16.0 General Business

16.1 2010-2011 Unaudited Actuals

See Reports 11.2

16.2 Public Hearing and Adoption of Resolution No. 09-11-02; Sufficiency of Instructional Materials

President Parker opened a public hearing of Resolution No. 09-11-02 ensuring the availability of sufficient textbooks or instructional materials for 2011-2012 School Year. No community input was received.

Following the close of the public hearing, member Akin moved to approve Resolution No. 09-11-02, Sufficiency of Instructional Materials for 2011-2012 School Year. Member Lyons seconded this motion and it passed unanimously.

16.3 Public Hearing and Adoption of Gann Limit Appropriation Limits for 2010-2011 and 2011-2012; Resolution No. 09-11-03

President Parker opened a public hearing to receive public input regarding the Gann Limit Appropriation Limits for 2010-2011 and the estimated Appropriation Limit for 2011-2012.

Following the close of the public hearing, Member Lyons moved to adopt the Gann Limit Appropriation Limit for 2010-2011 and the estimated Appropriation Limit for 2011-2012. Member Akin seconded this motion and it passed unanimously.

16.4 Public Hearing 2011-2012 Board of Trustees Initial Proposal for Successor Agreement with P.E.E.A.

President Parker opened a public hearing on the 2011-2012 Board of Trustees Proposal for Successor Agreement with Placerville Elementary Educators' Association. No community input was received. After the close of the public hearing the Board directed the Superintendent to begin negotiations with P.E.E.A.

16.5 Establish Picnic Date

Member Lyons moved to set May 9, 2012 as the date for the annual district picnic. Member diVittorio seconded this motion and it passed unanimously.

17.0 El Dorado County School Board Association Representative Report

Member Parker reported no meeting was held last month.

18.0 Reports from Board Members on District Committees

No reports were given.

19.0 Board Items

Member diVittorio shared with the Board that she was able to attend two of the Back to School Nights. They were pleasant and everything seems to be going well.

Member Parker reminded the Board Members to turn in their Board meeting evaluation forms to Mrs. Hardy who will scan and send them to Member Parker. Member Parker thanked Member Akin and Member Lyons for their work on the subcommittee to come up with the correspondence protocol. She thanked the Principals for cheering on her husband, Ken Parker, on the LaCara Challenge; the support was appreciated. The community support has been outstanding.

Member Lyons asked that we bring back Board Bylaw 9320 for revisions. Member Akin said there would be more changes with two new Board Members and those changes should come back to the Board in December.

Member Akin thanked Mrs. Hardy for the Governance Binder updates. She thanked Ken Parker for the LaCara Challenge; she shared she feels Mr. Parker is an amazing man and has teachable experiences and is doing it in a positive way.

20.0 Superintendents Items

The Superintendent shared that she has visited all school sites and students are glad to be back at school. She shared that great things are happening at all the sites. She asked that the Board Members review the District-Wide committees list and make changes for the 2011-2012 school year since some of the committees were meeting soon. She shared that the teachers and staff are all doing an awesome job for students at all the sites.

21.0 Adjournment

The Board adjourned at 8:45 p.m.

Respectfully submitted,

Nancy Lynch, Ed.D.  
Secretary to the Board/Superintendent

NL:sh

In accordance with Ed. Code Section 966, these minutes reflect all actions taken by the Board of Trustees and will become the Official Record of the School District upon formal adoption by the Board.